

Degree Audit Letter to Students

Dear Students,

The Wake Tech Financial Aid office will begin using a more robust method to monitor your enrollment beginning with the summer 2017 term. Any coursework not needed for your program of study will be excluded from your award calculation and your financial aid will be prorated or cancelled as required.

Be sure to only enroll in courses needed for your Wake Tech program!

Below are some common questions. Please take a moment to review.

1. **WHY IS IT IMPORTANT TO TAKE COURSES THAT MATCH MY PROGRAM REQUIREMENTS IF I RECEIVE FINANCIAL AID?**

Federal and State regulations mandate that in order to receive financial aid students must enroll only in courses that are required for admission and enrollment in an eligible program of study for financial aid purposes.

2. **WHAT HAPPENS IF I TAKE COURSES OUTSIDE MY PROGRAM OF STUDY?**

Your aid may be prorated if excluding this course changes your enrollment status. Example: you enroll in 11 credit hours that count towards your major and a 1 credit hour PE class that does not. Your financial aid will be based on 11 credit hours, or $\frac{3}{4}$ time, and not 12 credit hours, or full-time. It could also result in the complete cancellation of your aid.

3. **I WANT TO TAKE A COURSE THAT WILL SUBSTITUTE FOR A REQUIRED COURSE IN MY PROGRAM OF STUDY. HOW DO I DO THIS?**

Course substitutions must be approved by your academic advisor. The course substitution form must be signed and submitted to the Registrar's office so it can be entered into our system. Until it is, the course will not show as required for your program of study and will not count in your enrollment status for financial aid purposes.

4. **WILL FINANCIAL AID COVER ADDITIONAL COURSES THAT I WANT TO COMPLETE BEFORE I TRANSFER TO A 4-YEAR COLLEGE?**

Not necessarily. Once you complete the requirements for your program of study at Wake Tech, financial aid will not cover additional courses. You may complete additional courses, but you will be responsible for payment if you do not declare an additional program of transfer study. Careful planning with an academic advisor may help you navigate around this problem. If you need assistance with this, please see an advisor.

5. **IF I REPEAT A COURSE, WILL I STILL RECEIVE FINANCIAL AID FOR THAT COURSE?**

You will receive financial aid up to eligibility for all courses with 'F' grades if you have not

previously taken the course and you are meeting the financial aid satisfactory academic progress requirements. Federal and state financial aid will not pay for a course to be repeated more than one time (withdrawing does NOT count as your one time repeat) once you have passed it regardless of the program or pre-requisite requirements.

6. I AM PRESENTLY TAKING DRE (DEVELOPMENTAL READING AND ENGLISH) AND DMS (DEVELOPMENTAL MATH) COURSES THAT ARE NOT PART OF MY PROGRAM OF STUDY. WILL I RECEIVE FINANCIAL AID FOR THESE COURSES?

Yes, federal and state regulations consider these preparatory classes for successful completion of college level courses. However, once you have attempted 30 or more developmental credits the courses will not count towards your enrollment status.

7. WHAT HAPPENS IF I AM IN MY LAST TERM AND NEED FEWER THAN 12 CREDITS TO COMPLETE MY PROGRAM REQUIREMENTS?

If you are in your last semester and need fewer than 12 credits to complete your program, you must register for the required courses and your aid will be prorated.

8. HOW WILL I KNOW IF I'M NOT TAKING THE RIGHT COURSES TO SATISFY THE FINANCIAL AID REQUIREMENTS? HOW WILL I BE NOTIFIED?

You will receive an email that some or all of your courses do not meet financial aid requirements. Be sure you are monitoring your school email account and take action promptly. Prior to registering for courses you should review your program of study to determine required courses.

9. WHAT HAPPENS IF I FIND OUT MY COURSES ARE NOT GOING TO BE PAID FOR BY FINANCIAL AID?

You will need to your schedule and take courses that count for your program. If you choose to keep the courses that are out of your program, your financial aid awards will be prorated and you will owe for any charges no longer covered by your financial aid.

10. CAN I DROP CLASSES ONCE SCHOOL HAS BEGUN IF I FIND OUT THAT I'M NOT GOING TO RECEIVE FINANCIAL AID FOR THEM?

No. Once classes start you are responsible for the full tuition amount. You will be charged the regular 25% of tuition plus fees for the course if you drop prior to the course census date. As a student, you are responsible for making sure that your courses are required for your program of study.

Wake Tech Community College / Financial Aid Office / 9101 Fayetteville Road, Raleigh NC 27603
Fax # 919.662.3529 / Email: faforms@waketech.edu